



Learning Abroad Center

Grade Petition Form

Process

Step 1: Review the Grade Petition Policy for your program and complete the “Student Information” section of this form.

Step 2: Write a well-reasoned statement to support your request to review an assigned grade no later than the end of the term after the study abroad grade is posted. Documentation appropriate to the request must be attached, such as graded exams or papers.

The following are NOT reasonable grounds for appeal:

- Differences between US and host country educational systems
- Personal disappointment in the grade outcome
- Comparison with one’s own prior academic record/GPA
- Failure to complete one or more assignments
- Minimum grade requirement of college/department or home university (in the case of non-University of Minnesota participants)
- Health concerns/missed classes

Step 3: Return the signed form to the Learning Abroad Center in 230 Heller Hall.

Step 4: The Learning Abroad Center will consult with on-site faculty and staff to review the grade petition.

Student Information

Student Name: _____ Student ID: _____

Study Abroad Program: _____ Term Abroad: _____

Course Number and Title: _____

Name of Professor for Course: _____

Reason for grade petition: (attach appropriate documentation to support your petition)

Learning Abroad Center

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